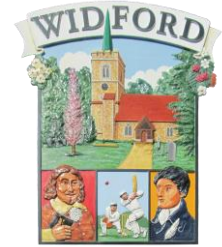


Widford Parish Council



To: Cllrs Mike Allen, Ian Collins, Babs Edwards, Michael Ripsher, Mark Rome

You are summoned to attend the following meeting to transact this business agenda:

Widford Ordinary Parish Council Meeting

to be held on **Tuesday 11th January 2022**

in **Widford Village Hall at 7.30pm**

Public and press are welcome to join the meeting, subject to the prevailing Covid-19 regulations, which may include limiting the number permitted to attend. All prevailing Covid-19 legislation will be strictly observed.

Under Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, public and press may be excluded for the discussion of confidential business. Please note that public participation is not permitted except during the time designated for public comments.

Signed: Colin Marks, Proper Officer and Clerk to Widford Parish Council

Date: 5th January 2022

AGENDA

In accordance with The Openness of Local Government Bodies Regulations 2014, SI 2095, only non-confidential business (press and public present) may be filmed, recorded, photographed, broadcast, or reported via social media by any person. Recording and reporting the Council's meetings is subject to the law, including the Human Rights Act, the Data Protection Act, and the laws of libel and defamation, and it is the responsibility of those doing so to comply.

22.001 Apologies for absence

1. Councillors: to receive and approve acceptance of councillor apologies
2. Other apologies

22.002 Declarations of Interest and requests for dispensations

1. To receive members' Declarations of Interest for items on the agenda (including non-pecuniary, with the nature of the interest. Members should give due regard to the Disclosable Pecuniary Interests notice at the end of this agenda). To note that Cllr Babs Edwards has a non-pecuniary interest in the Playing Field, her husband being the PFMC Treasurer. Cllr Mike Allen has a dispensation re Playing Field matters, being a trustee.
2. To receive and consider written requests for dispensations

22.003 To approve the Minutes of the 9th November Parish Council Meeting

22.004 Police Report: To receive the Safer Neighbourhood Team report

22.005 Chairman's Announcements

22.006 To receive reports from County and District Councillors

22.007 Planning

1. New Planning Applications

3/21/3144/HH 3/21/3086/LBC	Westbury, 46 Bell Lane: Demolish side extension and replace with new extension	By 10/1/22
3/21/2668/FUL	Ash View Stables: Additional capacity on existing gypsy site RECONSULTATION	By 30/12/21

2. Decision Notices (for information only)

3/21/2762/ARPN	Doe Shed, Priory Farm: Convert agricultural building to 1 dwelling	ARPN Refused
3/21/1841/HH 3/21/1842/LBC	Abbotts Farm: Demolish porch and rear extension. Erect single storey front and rear extension to annexe RECONSULTATION	GRANTED
3/21/2818/HH	9 Daintrees: Replace existing rear extension and outbuilding with new plus other alterations	Awaited
3/21/1720/HH	4 Nether Street: Outbuilding to rear of property	Awaited
3/21/1180/HH 3/21/1181/LBC	Chestnut Tree Cottage: Erect garden room	Awaited

E/21/0288/ENF	30 Benningfield Road: Enforcement investigation	Awaited
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3. Other planning matters

1. To consider any late planning applications received after the agenda was published
2. Concerns at development in Benningfield Road: update

22.008 Finance

1. To receive report on the Council's finances and Accounts
2. To approve bank reconciliation
3. To receive 2020/21 budget vs actual financial position
4. To approve list of orders for payment
5. To finalise budget and precept for 2022/23 (Precept provisionally £15k. Plus any Closed Churchyard trees)
6. Adding another signatory to the Unity Trust bank account: update

22.009 Correspondence: To note list of correspondence (*list below, for information only*)

22.010 Village Reports

1. Village Hall

1. Presentation or proposal by the Village Hall Chairman/To receive report and consider any action

2. Playing Field

1. To receive report
2. Biffa grant: update and lease request/consideration (Roger Taylor legal advice)

3. Allotments

1. To receive report

4. Closed churchyard

1. Tree safety report and action: (PCC Report/quotes if available)

5. Archive: update

22.011 Highways, footpaths and byways: to receive reports and consider any action

1. Footpaths and Public Rights of Way

1. FP1: Update on replacement of stile with alternative barrier to main road
2. FP18: Update on fallen tree across Lilley Bridge and bridge safety concerns

2. Highways and footways

1. Update: on clean-up of verges, gutters and overgrown footways

3. Other parish matters and concerns: to consider any matters raised

22.012 Benningfield Green: Parking and access issues: To receive report and to consider any action

22.013 Queen's Green Canopy. Update and consider grant availability from HCC

22.014 Neighbourhood Plan: Update on any progress and consider any actions proposed

22.015 Urgent matters: To note matters received too late for this agenda (for full discussion on the next agenda)

To consider suspending the Meeting for Public Comments:

Limited to a total of 15 minutes. One question/statement only of no more 3 minutes maximum per person.

Meeting to be resumed

22.016 To note items raised for addition to future agendas

22.017 1. Date of next Meeting: Tuesday 1st March, 7.30pm at Widford Village Hall (to be confirmed)

Correspondence list for Agenda item 22.009 - for information only (see specific agenda items for consideration and action)

- EHC: re precept 2022/23 and Police CC precept proposal
- Wellers Hedleys: Advice on trustee status and leases
- HCC: for confirmation on enquiry about registered common land
- PCC: Tree safety, closed churchyard
- Parishioner: Parked cars blocking footway
- Police: request for village events in 2022
- Parishioners: Benningfield Green issues

DISCLOSABLE PECUNIARY INTERESTS
Widford Parish Council

1. A Member, present at a meeting of the Parish Council, or any committee, or sub-committee of the Parish Council, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting (Localism Act 2011 s31):
 - must not participate in any discussion of the matter at the meeting;
 - must not participate in any vote taken on the matter at the meeting;
 - must disclose the nature of the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011 (sensitive interests);
 - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
 - must leave the room while any discussion or voting takes place.
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
3. The Parish Council may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI (Localism Act 2011 s33).
4. **It is a criminal offence to:**
 - fail to disclose a Disclosable Pecuniary Interest at a meeting if it is not on the register;
 - fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
 - participate in any discussion or vote on a matter in which a Member has a DPI;
 - knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale (£5,000 maximum) and disqualification from being a councillor for up to 5 years. (Localism Act 2011 s34)